

S I T E R E J E C T I O N L E T T E R T E M P L A T E

September 21, 2017

Address

RE: _____ TRIAL

Dear _____:

We thank you for your interest in working with us on the _____ study. Unfortunately we will not be able to participate in this study due to:

1. Conflicting study recruitment. After reviewing the study in more detail we feel the population to be recruited for this study will compete with a study that we are currently conducting. We are mindful of the time and effort it takes to open a site for everyone involved and feel it is better to decline participate than poorly recruit. We will let you know if something changes.....
2. Insufficient reimbursement. After reviewing the payment schedule and contract we have calculated that the proposed study reimbursement will not cover our operating costs. If the budget terms become negotiable we would be happy to review this study again for feasibility at our site.

Thank you for your consideration of our site, we hope to work with you again in the near future.

Sincerely,

Director