



WEXNER MEDICAL CENTER

University Self Insurance Program

Patient Safety Advancement Grant 2018

Request for Applications

Deadline: Tuesday, January 16, 2018

The OSU Wexner Medical Center's University Self Insurance Program (USIP), with support from the Institute for the Design of Environments Aligned for Patient Safety (IDEA4PS) & The Center for Clinical and Translational Science (CCTS), is pleased to announce the Patient Safety Advancement Grant (PSAG) program for 2018. This is a program designed to help develop grass roots involvement in advancing patient safety in hospital associated studies at the Medical Center by soliciting and funding ideas for Quality Improvement generated by faculty, staff, students and residents. Iahn Gonsenhaus MD, MBA, Interim Chief Quality and Patient Safety Officer, is the Director of PSAG.

KEY DATES

RFA release: December 14, 2017
Application deadline: **January 16, 2018, 5:00 PM**
Earliest start date: March 1, 2018

PURPOSE

To further advance quality and patient safety through innovative approaches to improve patient outcomes and/or preventing patient harm.

ELIGIBILITY

- The lead applicant must be insured by the USIP and belong to a Medical Cost Center.
- An applicant may submit only one proposal or participate in only one proposal
- Applicants are strongly encouraged to become CCTS members by completing a CCTS membership form (<http://go.osu.edu/CCG3>) (free). Membership will provide the applicant eligibility for additional services, CCTS Voucher Program, invitation to CCTS events, and CCTS communications.

REQUIREMENTS

Application ideas should be an innovative or novel approach to improve patient outcomes and/or prevent patient harm. They must also:

- involve a hospital associated study for humans only;
- include clear and objective goals;
- use a well-designed approach or methodology to achieve goals within the year; and



THE OHIO STATE UNIVERSITY

CENTER FOR CLINICAL AND
TRANSLATIONAL SCIENCE

use quantifiable measures to evaluate the effectiveness of interventions.

All application packets must include the Application form, Biographical sketch of each person involved with the project, Budget form detailing how grant dollars will be allocated, Confirmation commitment letter from a supervisor or faculty chair, Disclosure of any other grant support or if part of a company and the Executive Sponsor's Letter of Support for the project

FUNDING

- Up to 4 awards are expected in the amount of \$25,000 each in total direct costs for up to one year.
- Funding may be used to support any direct research/implementation expenditure appropriate to furthering the project goals.
- Funding will not be awarded as bridge funding for ongoing projects, or to purchase large equipment for use as a core resource.
- Entire budget may not be used to purchase equipment.
- It is mandatory that each funded project be completed within one year. No extensions to the research period will be considered.
- Salary support for students, graduate students, clinical trainees, post-doctoral or clinical fellows is permitted but salary support for faculty, staff or administrative personnel is not permitted.

APPLICANT AND Awardee RESPONSIBILITIES

- Upon receipt of your application, you will receive an emailed submission confirmation ccts-pilots@osumc.edu. **Urgent! Please inquire via e-mail to Tanya.Mathew@osumc.edu if you do not receive this notification within 24 hours.**
- Additional reviews and approval from medical center committees may be required. A signed Cost Overrun Form will be required prior to the release of award funds.
- A 6-month interim progress report is required & a final report must be submitted within 30 days of the project end date. Final report must include a narrative accounting for how the grant was used, dissemination and implementation plans as well as any relevant statistics or data that will assist the USIP to assess the program's impact and success.
- Projects must be completed within the one-year timeline. In case of extenuating circumstances, extensions past the original end date of the proposals may be considered on an individual basis.
- Following completion, the CCTS will request periodic updates of progress (i.e. publications, extramural funding, intellectual property, patents, meeting presentations, media coverage, etc.) using surveys to track implementation status, outcome measures of PSAG and other program metrics.
- Funded teams will be expected to give a presentation at an IDEA4PS Learning Lab Lecture Series or present a poster, etc.

PRE-SUBMISSION INSTRUCTIONS & FURTHER INFORMATION

Please review the Grant Tip Sheet (<http://go.osu.edu/CCG5>) carefully and contact tanya.mathew@osumc.edu, CCTS Pilot Administrator, with any other questions.

APPLICATION INSTRUCTIONS

Submit your application to ccts-pilots@osumc.edu by **Tuesday, January 16, 2018, 5 p.m.** Applications with multiple PDF files will not be accepted. No late applications will be accepted. Upon receipt of your application, the CCTS will send you an email confirmation. Please inquire within 24 hours if you do not receive this email. The program will not be responsible for late submissions if not notified.

Patient Safety Advancement Grant 2018

APPLICATION FORM

Requestor Name:
Department or Division:
Date:

Section I: Project Purpose and Description

a. Project Name/Topic/Full Title:	
b. Describe the issue/problem to be improved? (150 words)	
c. Describe why or how this issue is <i>negatively</i> impacting patient safety and how this project will aim to improve the safety of patients (150 words)	
d. Briefly describe the project methodology that will be used (200 words)	
e. What will and will not be included within the scope of this project. Consider: 1) Patient population(s) (<i>i.e., diabetic patients, surgical patients, patients undergoing radiology exams, all inpatients except prisoner population etc.</i>) 2) Business units or patient care settings (<i>i.e., UH East, dialysis unit, intensive care units except NICU etc. .</i>) 3) Patient types (<i>i.e., outpatients, inpatients, same day surgery etc.</i>)	
f. When would the project likely begin and what is tentative date of completion. (all projects must be completed in the one year timeline)	

g. Briefly describe how you plan to implement and disseminate this project/initiative, after successful completion.	
h. Will this project involve any intellectual property, invention disclosure, patent or an innovative device/tool that may have market potential, if successful? If yes, please explain.	

Section II: Project Team

a. List name and title of the person who will be the primary lead for this project	
b. List names and titles of others who will be involved, including the main administrative contact for this project.	
c. Who will be the Executive Sponsor for this project?	

Section III: Performance Measures

a. Baseline Data: Provide any historical and/or current performance data related to this project	
b. Project Aim: List the project goals/target (<i>i.e., greater than 90% compliance etc.</i>)	
c. Measures: What measures will be used to evaluate the effectiveness of this project	
d. Data Collection: Describe how the data for these measures will be collected and reported? (<i>i.e., an electronic report, chart review, manual audits etc.</i>)	
e. Reporting: Where/to who will the data results be reported (<i>i.e., committees, leaders etc.</i>)?	

Section IV: Budget and Resources:

a. What is the overall estimated	
----------------------------------	--

cost of this project? (Complete and attach budget form)	
b. What other resources will be needed? (i.e., people, space, IT support, equipment etc.)	
c. List concrete milestones and deliverables that can be used to evaluate the progress of the project over the one year funding period.	

All applications must include the following documents combined into a single pdf:

1. Application form (this document);
2. Biographical sketch of each person involved with the project (<http://go.osu.edu/CCG9>);
3. Budget form detailing how grant dollars will be allocated (<http://go.osu.edu/CCHB>);
4. Confirmation commitment letter from a supervisor or faculty chair;
5. Disclosure of any other grant support or if part of a company;
6. Executive Sponsor's Letter of Support for the project

Submit the full application packet as a single PDF to CCTSpilots@osumc.edu by **Tuesday, January 16, 2017 at 5:00 PM.** Applications with multiple PDF files will not be accepted.