CCTS Pilot and Collaborative Studies Program
COMMUNITY ENGAGEMENT AND INTEGRATING SPECIAL POPULATIONS PILOT AWARDS
Request for Proposals for FY 2021-2022
Applications Due: Friday, November 6, 2020 by 11:59 PM

The Ohio State University Center for Clinical and Translational Science (CCTS) Pilot and Collaborative Studies Program is pleased to announce a multi-track pilot RFP offered through the CCTS Community Engagement (CE) and Integrating Special Populations (ISP) Programs. All applications must be submitted through REDCap and uploaded as one, complete PDF. This initiative aims to facilitate projects that include collaborative teams of researchers and stakeholders. There are three tracks of awards for the pilot program. **Projects can only be submitted for one track and must clearly indicate for which track the application is to be considered/reviewed.** Please see below for details on each track. | Submit an application

Track 1: Community Engagement Research Award – Contact: CE Program Manager (info below)
Up to 2 awards with a maximum of $20,000 per project

We are interested in funding research that:

1) Establishes and/or enhances *academic-community bidirectional partnerships* with significant engagement (or build significant engagement) with the populations that are the subject of the research (i.e., stakeholders). This can take many forms, but at minimum processes should be in place to elicit feedback from the stakeholders on their perceptions of research priorities, review of the protocols, and a plan for dissemination of any results.

2) Has the potential to reduce health inequities/disparities in groups known to be at a disadvantage because of systematic inequalities in the distribution of social/material goods, e.g., income, education, health care, housing.

Track 2: Integrating Special Populations (ISP) Research Award – Contact: ISP Program Manager (info below)
Up to 2 awards with a maximum of $20,000 per project

We are interested in funding research that *addresses the underrepresentation of special populations in clinical and translational research*. The term "Special Populations" encompasses a multitude of groups and communities that are commonly underrepresented in clinical and translational research.

Examples of these include, but are not limited to:

- Fetuses, neonates, and children
- Pregnant or nursing women
- Older adults
- Individuals with physical disabilities
- Individuals with communication or sensory impairments (hearing, vision)
- Racial, ethnic, or cultural minorities

- Non-English-speaking individuals
- Underinsured or socioeconomically disadvantaged individuals
- Gender or sexual minorities (LGBTQ+)
- Individuals with intellectual disabilities
- Isolated urban or rural communities

Track 3: Joint CE & ISP Research Award – Contact: CE Program Manager (info below)
Up to 2 awards with a maximum of $20,000 per project

Within this track we are interested in research that can accelerate the inclusion of "special populations" in research. As defined in track 2, "special populations" are groups that are underrepresented in clinical and translational research. This research should include:

1) The enhancement or building of a partnership between the researchers and community of interest;
2) A clear strategy that tests interventions or research methods with the *expressed outcome of increasing inclusion within a clearly identified special population*.

Note: Additional consideration for all three tracks will be given to projects that result from new collaborative partnerships between research teams and stakeholders over already existing partnerships, though it is not a requirement that submissions consist of new partnerships.

KEY DATES

RFP release: September 21, 2020

Zoom Information Sessions Offered: September 29, 2020 1-2pm & October 1, 2020 1-2pm

CCTS Regulatory Planning Meeting Deadline *(required)*: must be scheduled by October 23, 2020 and completed by Monday, October 30, 2020

Proposal Submission Deadline: Friday, November 6, 2020 by 11:59 PM

Notification of Award: February 5, 2021

Award Start Date: June 1, 2021

USE OF FUNDS
Pilot funding may be used to support any direct research expenditure appropriate to furthering the study aims or to support the development of a robust partnership to facilitate further research activities. Faculty effort is not an allowable expense. Funding will not be awarded as bridge funding for ongoing projects, or to purchase any equipment. Funding is available to cover direct costs; however, no indirect support will be provided. The start date will coincide with the notification of award and funds must be expended by May 31, 2022. CCTS pilots do not have a mechanism for no-cost extensions. Any funds that are not spent during the annual award period will be forfeited by the investigator.

NIH/NCATS (the sponsor of the CTSA Program and the CCTS) has a policy applicable to all CTSA-sponsored projects that involve human subjects. Projects that involve human subjects must first be subject to NIH Prior Approval and receive permission to proceed from the Program Officer. An active IRB approval is required prior to sponsor review and grant funds cannot be released until the NIH Prior Approval is obtained.

All applicants must meet with CCTS Regulatory Program to be eligible to submit. **Meeting with CCTS Regulatory Program Manager, Rob Rengel, must be scheduled by October 19, 2020 and completed by October 26, 2020.** Documents required for this meeting include draft of protocol, specific aims/outcomes, IRB approval document (if already submitted), consent form (draft or approved version) if applicable, and a listing of personnel to be involved. *The date of this meeting will be required on the application form to be submitted.*

EVALUATION CRITERIA

Track 1 (CE) and Track 3 (ISP/CE)
Grants will be evaluated according to the following criteria:
- **Significance of the project:** Is the significance of the problem described? Is the problem significant? What is the potential for impact and/or potential for extramural funding? Is there evidence supporting health disparities and a description of how this project may impact these disparities?
- **Feasibility of the proposed activities:** How likely is it that the objectives and activities will be achieved within the scope of the funded project? Is the project well planned? Are procedures described significantly? Is the budget appropriate and realistic?
- **Evaluation:** Is the evaluation plan described sufficiently? Are measurable metrics included?
- **Stakeholder engagement:** Does the proposal engage stakeholders appropriately? Are the stakeholder partnerships described clearly, including a clear outline of the roles and contributions of stakeholders? If funded, will the project establish new partnerships with stakeholders, or expand upon already existing partnerships? How does the proposal align with stakeholder priorities? How committed are stakeholders to the implementation of the project? *** *Teams submitting for Tracks 1 and 3 must include a stakeholder partner external to OSU or NCH* ***
- **Future of the project:** Will this project lead to an MOU or a grant submission? Why is this project a strong idea? What plans are included for long-term impact and sustainability?

Review Criteria Track 2 (ISP) and Track 3 (ISP/CE)
- The proposed project scope includes one or more special populations
- The proposed project will lead to improvement of methods for integrating a special population into clinical and translational research.
- Priority consideration will be given to collaborative grants between Faculty at both institutions (e.g., grant applications with one OSU faculty member and one NCH faculty member as co-PIs).

REQUIRED ELEMENTS FOR ALL PROPOSALS
- Project leaders must have principal investigator (PI) status at OSU or NCH. Eligibility information can be found at the Ohio State Office of Research, Nationwide Children's Finance and Sponsored Projects Office, and the NIH website. The PI on the proposal must be faculty with a primary appointment at OSU or NCH engaged in a research-intensive program.
- Each PI may submit only one proposal, however, may serve as a team member on other proposals.
- Research must be completed within allotted time period. It is recommended to submit a research timeline with the pilot funding application.

Post-Award Requirements
As a requirement of the award, award recipients must complete a final progress report documenting any conference presentations, posters, publications and subsequent internal/external grants resulting from their ISP and/or CE pilot project. All published work (abstracts, publications, etc.) supported by an CCTS pilot grant must cite the CTSA grant number (UL1TR002733) and be submitted to PubMed Central.

KEY CONTACTS
Please direct any general questions to the ISP or CE Program managers and schedule your regulatory planning meeting with the Regulatory Program manager. | Submit an application

CCTS Integrating Special Populations (ISP) Program Manager - CCTS@nationwidechildrens.org

CCTS Community Engagement (CE) Program Manager - jeff.grever@osumc.edu

CCTS Regulatory Knowledge and Support Program Manager - robert.rengel@osumc.edu